

## APPLYING FOR A SOUTH AFRICAN POLICE CLEARANCE CERTIFICATE FROM ABROAD

An application for a South African police clearance certificate from abroad is **lodged directly with the South African Police Service in Pretoria**. Information regarding an application for a South African police clearance certificate from abroad may be obtained from the South African Police Service (SAPS): [http://www.saps.gov.za/services/applying\\_clearence\\_certificate.php](http://www.saps.gov.za/services/applying_clearence_certificate.php).

Please note that a South African mission abroad e.g. the Embassy of the Republic of South Africa in Berlin or at the Consulate-General in Munich **only assists applicants by taking their fingerprints on the SAPS form 91(a)**. The fingerprints (on form 91(a)) are given to the applicant, who shall thereafter courier it to the SAPS in Pretoria, make payment directly to the SAPS, arrange collection of the police clearance certificate from Pretoria after issuing, etc.

Applicants who wish to have their fingerprints taken at the Embassy of the Republic of South Africa in Berlin or at the Consulate-General in Munich may do so, **but by prior appointment only** during the consular business hours (see [https://www.suedafrika.org/downloads/Civic\\_business\\_hours.doc](https://www.suedafrika.org/downloads/Civic_business_hours.doc)). Such applicants must bring their original passport(s) and a photocopy of the biometric passport page.

Please note that fingerprints are only taken on Tuesdays and Thursdays.