

DETERMINATION OF SOUTH AFRICAN CITIZENSHIP

Dear Sir/Madam,

We refer to your enquiry and hereby confirm that the following documents must be submitted by each person applying for the determination of South African citizenship:

- [Form BI-529](#) to be fully completed **in block letters and in black ink** (attached);

NOTE:

- Applicants are kindly requested to fully complete all parts of this form.
- Questions 9, 10, 11 of Part A are of particular importance.
- Questions that are not applicable should be marked as 'n/a'; if answers to certain questions are not known, they should be marked as 'Do not know'.
- 'Identity number' refers only to South African 13-digit identity numbers and should therefore not be completed, if it is unavailable or unknown.
- Applicants should include a valid mobile phone number and email address under Part E.

- in the case of applicants born in South Africa, original or certified copy of the South African birth certificate reflecting the full details of both parents;
- in the case of applicants born in Namibia, a fully completed 'Namibian Questionnaire' (available on request from our office);
- in the case of applicants born outside South Africa, original or certified copy of the foreign birth certificate reflecting the full details of both parents, and accompanied by an English translation by a sworn translator (*beeidigter Übersetzer*), if the original birth certificate is not in English; alternatively, in the case of applicant born in Germany, an extract from the birth register (*Auszug vom Geburtsregister*), which is commonly known as an 'international birth certificate' may be submitted;
- original or certified copies of South African passport and/or identity document, if available;
- original or certified copies of the foreign passport;
- original or certified copies of father's South African passport, identity document or immigration permit, if applicable and/or available;
- original or certified copies of mother's South African passport, identity document or immigration permit, if applicable and/or available;
- a self-addressed A4-size envelope franked with postage stamps to the value of €3,60 (*per Einschreiben*) to mail the issued document and any personal original documents; alternatively, an applicant may collect the issued document in person from our office.

Should you require clarification on completing the application forms or have any further enquiries about the application process, please contact our office at your convenience.

Kind regards
Consular Section
Embassy of the Republic of South Africa
Tiergartenstr. 18
10785 Berlin

Fax: 030 22073 202
Email: berlin.consular@foreign.gov.za
Website: www.suedafrika.org

NOTE:

- *There is no application fee for the determination of South African citizenship.*
- *Unfortunately the intra-departmental movement of the application and tracing of original records in the register held by the Department of Home Affairs is a time consuming task, with the result that these applications may take up to six (6) months to process.*
- *Applicants would be immediately notified as soon as the citizenship status has been received by our office from Pretoria, and are kindly requested not to contact our office unnecessarily for progress reports. Applicants may however contact our office in the event of the application taking longer than six (6) months.*
- *Due to the long-term nature of such applications, applicants are kindly requested to keep our office informed of any change of address during the processing period.*
- *A complete application may be either mailed to our office, or submitted in person during the consular opening hours: Mon-Fri; 09:00-12:00.*
- **Application forms should not be folded**, and applications that are submitted by post should be mailed in an A4-size envelope.
- *Applicants who reside in Bavaria and Baden-Wuerttemberg must submit their applications to the South African Consulate-General in Munich:*

South African Consulate-General
Sendlinger-Tor-Platz 5
80336 Munich

Fax: 089 23 11 63 53

Email: munich.consular@foreign.gov.za