

APPLICATION FOR A RETIRED PERSON PERMIT

Dear Sir/Madam,

We refer to your enquiry and wish to inform you that a foreigner, who intends to retire in the Republic of South Africa on a seasonal or continuous basis, may be issued with a retired person permit, provided that he/she is able to fulfil the prescribed financial requirement. The following documentation must be submitted in respect of each person applying for a retired person permit:

- a fully completed application form, including one (1) passport photograph (see [Form BI-1738](#));
- a passport valid for no less than thirty (30) days after departure from the Republic of South Africa, and containing at least two (2) blank pages for endorsements (non-German passports must contain a valid long term or permanent residence permit for the Federal Republic of Germany);
- a yellow fever vaccination certificate, if the applicant travelled or intends travelling from or through a yellow fever endemic area: provided that the certificate shall not be required when the applicant travelled or intends travelling in direct transit through such area;
- a police clearance certificate, issued by the police or security authority in each country where the applicant resided for 12 months or longer since having attained the age of 18 years, in respect of criminal records or the character of the applicant, and this certificate shall not be older than six (6) months at the time of its submission;
- a medical report (see [Form BI-811](#)), which shall not be older than six (6) months at the time of its submission;
- a radiological report (see [Form BI-806](#)), which shall not be older than six (6) months at the time of its submission, and shall not be required in respect of children under the age of 12 years or pregnant women;
- payment of a cash deposit of €767,-, which shall be refunded to the applicant after his/her final departure or after a permanent residence permit has been issued to the applicant;
- proof that **each applicant** is able to fulfil the prescribed financial requirement by means of either:
 - a) a pension, irrevocable annuity or retirement account from the country of his/her origin, which will give the applicant a minimum payment of R20.000,- per month for the rest of his/her life; or
 - b) a combination of assets realising R20.000,- per month;
- confirmation of the applicant's valid mobile phone number and email address;
- a self-addressed A5-size envelope with postage paid for €3,50 (*per Einschreiben*), to return the endorsed passport and personal original documents;
- the non-refundable application fee of €52,-.

Payment of the above-mentioned application fee and cash deposit may be made through an electronic bank transfer to the following account (**payment by electronic bank transfer is not possible for applicants who reside in Bavaria and Baden-Wuerttemberg**):

Recipient	: Südafrikanische Botschaft
Account number	: 261 89 24
Banking institution	: Commerzbank AG Berlin
Bank code	: 100 400 00
Ref.	: Retired person permit; (applicant's name)

A copy of the transfer slip should be submitted together with application, as proof of payment. Furthermore the cash deposit should be transferred separately from the application fee. Only applicants who submit their applications personally at our office may alternatively pay the application fee and cash deposit in cash; such applicants must however, ensure that they have the exact amounts, as no change is available from our office.

Kind regards
Consular Section
Embassy of the Republic of South Africa
Tiergartenstr. 18
10785 Berlin

Tel.: 030 22073 0 (Mon-Fri; 14:00-16:30)
Fax: 030 22073 202
Email: berlin.consular@foreign.gov.za

Note:

- *Retired person permits may not be issued for a period exceeding four (4) years, but may be renewed one or more times at a regional office of the Department of Home Affairs in the Republic of South Africa.*
- *The Department of Home Affairs may authorise the holder of a retired person permit to conduct work in the Republic of South Africa.*
- *Documentation that accompanies the application shall be original or certified copies and translated by a sworn translator into English.*
- *A complete application may be either mailed to our office, or submitted personally during the consular opening hours: Mon-Fri; 09:00-12:00.*
- *On condition that a complete application for a permit is submitted, the time required to process the application is normally 15 working days. Please note however, that during the high season (June-August & November-January), the processing of applications may take longer.*
- *Our office may only issue a permit within three (3) months before the applicant's intended date of entry into the Republic of South Africa; we therefore kindly request that applications are not submitted prior to this issuing period.*
- *Applicants who reside in Bavaria and Baden-Wuerttemberg must submit their applications, **as well as pay all applicable fees and cash deposits in cash or as a bank-guaranteed cheque (please do not use the above-mentioned account for electronic bank transfers)**, to the South African Consulate-General in Munich:*

*South African Consulate-General
Sendlinger-Tor-Platz 5
80336 Munich*

*Tel: 089 23 11 63 0
Fax: 089 23 11 63 53
Email: munich.consular@foreign.gov.za*