

APPLICATION FOR A RELATIVE'S PERMIT

Dear Sir/Madam,

We refer to your enquiry and wish to inform you that a foreigner, who is a member of the immediate family of a South African citizen or permanent resident, may be issued with a relative's permit, provided that such citizen or permanent resident provides the prescribed financial assurance. The following documentation must be submitted in respect of each person applying for a relative's permit:

- a fully completed application form, including one (1) passport photograph (see [Form BI-1738](#));
- a passport valid for no less than thirty (30) days after departure from the Republic of South Africa, and containing at least two (2) blank pages for endorsements (non-German passports must contain a valid long term or permanent residence permit for the Federal Republic of Germany);
- where the applicant is the spouse of a citizen or permanent resident, he/she shall submit either:
 - a) a marriage certificate in the case of a married applicant; or
 - b) proof of a permanent spousal relationship, in the case of so called *life partners*, including:
 - i. the prescribed affidavit, which is available on request from our office;
 - ii. documentation proving cohabitation and the extent to which the related financial responsibilities are shared by the parties;
 - iii. proof of a legal divorce or the death of a spouse, in the event of a preceding marriage; and
 - iv. in the case of a relationship concluded between two foreigners in a foreign country, official recognition thereof issued by the authorities of the relevant country;
- a police clearance certificate, issued by the police or security authority in each country where the applicant resided for 12 months or longer since having attained the age of 18 years, in respect of criminal records or the character of the applicant, and this certificate shall not be older than six (6) months at the time of its submission;
- a medical report (see [Form BI-811](#)), which shall not be older than six (6) months at the time of its submission;
- a radiological report (see [Form BI-806](#)), which shall not be older than six (6) months at the time of its submission, and shall not be required in respect of children under the age of 12 years or pregnant women;
- payment of a cash deposit of €767,-, which shall be refunded to the applicant after his/her final departure or after a permanent residence permit has been issued to the applicant (not required in the case of a spouse or dependent minor child of a South African citizen or permanent resident);
- proof of kinship between the applicant and the South African citizen or permanent resident, by submitting unabridged birth certificates;
- proof of South African citizenship or permanent residence status of the applicant's relative, by submitting a valid South African passport or foreign passport including the permanent residence endorsement respectively;
- the financial assurance, which shall be an amount of R5.000,- per person per month to be proven by means of a salary advice or bank statement (this financial assurance shall not be applicable where the applicant is a spouse or dependent minor child of a South African citizen or permanent resident);
- confirmation of the applicant's valid mobile phone number and email address;
- a self-addressed A5-size envelope with postage paid for €3,50 (*per Einschreiben*), to return the endorsed passport and personal original documents;
- the non-refundable application fee of €52,- (this application fee shall not be applicable where the applicant is a spouse or dependent minor child of a South African citizen or permanent resident).

Payment of the above-mentioned application fee and cash deposit, if applicable, may be made through an electronic bank transfer to the following account (**payment by electronic bank transfer is not possible for applicants who reside in Bavaria and Baden-Wuerttemberg**):

Recipient : Südafrikanische Botschaft
Account number : 261 89 24
Banking institution : Commerzbank AG Berlin
Bank code : 100 400 00
Ref. : Relative's permit; (applicant's name)

A copy of the transfer slip should be submitted together with application, as proof of payment. Furthermore, if applicable, the cash deposit should be transferred separately from the application fee. Only applicants who submit their applications personally at our office may alternatively pay the application fee and cash deposit, if applicable, in cash; such applicants must however, ensure that they have the exact amounts, as no change is available from our office.

Kind regards
Consular Section
Embassy of the Republic of South Africa
Tiergartenstr. 18
10785 Berlin

Tel.: 030 22073 0 (Mon-Fri; 14:00-16:30)

Fax: 030 22073 202

Email: berlin.consular@foreign.gov.za

Note:

- *Relative's permits may not be issued for a period exceeding two (2) years.*
- *The holder of a relative's permit may not conduct work in the Republic of South Africa.*
- *Documentation that accompanies the application shall be original or certified copies and, if applicable, translated by a sworn translator into English.*
- *A complete application may be either mailed to our office, or submitted personally during the consular opening hours: Mon-Fri; 09:00-12:00.*
- *On condition that a complete application for a permit is submitted, the time required to process the application is normally 15 working days. Please note however, that during the high season (June-August & November-January), the processing of applications may take longer.*
- *Our office may only issue a permit within three (3) months before the applicant's intended date of entry into the Republic of South Africa; we therefore kindly request that applications are not submitted prior to this issuing period.*
- *Applicants who reside in Bavaria and Baden-Wuerttemberg must submit their applications, **as well as pay all applicable fees and cash deposits in cash or as a bank-guaranteed cheque (please do not use the above-mentioned account for electronic bank transfers)**, to the South African Consulate-General in Munich:*

South African Consulate-General
Sendlinger-Tor-Platz 5
80336 Munich

Tel: 089 23 11 63 0

Fax: 089 23 11 63 53

Email: munich.consular@foreign.gov.za